Welcome to a Hands-On Seminar
What makes your presentation a good presentation?
Preparation (step 1)

- Bear in mind your main idea
- Make it relevant to YOU
- Mind your audience
Preparation (step 2)

- Rehearse to yourself
- Record yourself
- Spot what you don't like
Preparation (step 3)

- Neat pronunciation
- Transition sentences
- Timing each slide
Resources

✔ www.garrreynolds.com/preso-tips/prepare/
✔ www.howjsay.com
✔ www.ted.com

GET READY
“I am a great believer in luck, and I find the harder I work, the more I have of it.”

_Thomas Jefferson (1743-1826)_
# Practice #1: Spontaneous Speech

<table>
<thead>
<tr>
<th>Roles</th>
<th>Speaker / Listener</th>
</tr>
</thead>
<tbody>
<tr>
<td>Speaking Time</td>
<td>2' each</td>
</tr>
<tr>
<td>Preparation Time</td>
<td>0'</td>
</tr>
</tbody>
</table>
| Task       | Explain what 3 main ideas you want your audience to remember  
             | Change roles      |
Practice #2: Read Speech

<table>
<thead>
<tr>
<th>Roles</th>
<th>Speaker / Listener</th>
</tr>
</thead>
<tbody>
<tr>
<td>Speaking Time</td>
<td>2' each</td>
</tr>
<tr>
<td>Preparation Time</td>
<td>5'</td>
</tr>
</tbody>
</table>
| Task               | - Comment on previous practice  
                     - Write down what you will say  
                     - Memorize / read  
                     - Change roles |
Practice #3: Rehearsed Speech

<table>
<thead>
<tr>
<th>Roles</th>
<th>Speaker / Listener</th>
</tr>
</thead>
<tbody>
<tr>
<td>Speaking Time</td>
<td>2'</td>
</tr>
<tr>
<td>Preparation Time</td>
<td>5'</td>
</tr>
</tbody>
</table>
| Task           | Comment on previous practice  
                | Sketch the content  
                | Explain your ideas in your own words  
                | Change roles |
Rehearse

Presenting your Research Proposal
Seminar June, 2015
Mind your audience
Wrapping Up
“Take advantage of every opportunity to practice your communication skills so that when important occasions arise, you will have the gift, the style, the sharpness, the clarity, and the emotions to affect other people.”

Jim Rohn
Thank You and Very Best Wishes